पंजाबएण्डसिंधबैंक
(भारतसरकारकाउपक्रम)
प्र. कार्या. विदेशीमुद्राविभाग,
21, राजेंद्रप्लेस,
नईदिल्ली, 110008
Email:
ho.fex@psb.bank.in



Punjab & Sind Bank
(A Govt. Of India Undertaking)
H.O. Foreign Exchange Dept.,
21, Rajendra Place,
New Delhi. 110008
Email: ho.fex@psb.bank.in

Establishment of Branch Office (BO) / Liaison Office (LO) / Project Office (LO)

a) Opening of Branch Office (BO) and Liaison Office (LO)

- Request letter
- Board Resolution/Certificate of Incorporation / Registration of the Overseas entity
- Form FNC
- Copy of Memorandum of Association and Articles of Association attested by the Notary Public in the country of registration
- Audited Balance sheet of the applicant company for the last Five/Three years in case of branch office/liaison office respectively. (as applicable)
- Certificate from CPA for certification of profit and net worth in home country for preceding financial years in case of LO/BO respectively (as applicable)
- Banker's report from the applicant's banker in the host country / country of registration showing the number of years the applicant has had banking relations with that bank.
- For applicants from Bangladesh, Sri Lanka, Afghanistan, Iran, China, Hong Kong, Macau or Pakistan desirous of opening Branch Office or Liaison Office in India have to registration done with the state police authorities (Declaration to be provided)
- ROC registration certificate to be provided. If not applicable, then the reasoning or rationale on why the same is not applicable under Companies Act 2013 is to be provided. (Declaration that customer will approach for obtaining PAN Card on receipt of UIN)
- Copy of the PAN Card or Declaration that customer will approach for obtaining PAN Card on receipt of UIN.

b) Opening of Project Office (PO)

- Request letter
- Board Resolution for setting up the office
- Form FNC (Part II mandatory for entities falling under Regulation 5)
- Certificate of Incorporation / Registration of Overseas entity
- Memorandum of Association and Articles of Association attested by the Notary Public in the country of registration.
- Copy of the contract secured from an Indian company to execute the project in India.
- Bankers Report from the applicant's banker in the host country / country of

registration showing the number of years the applicant has had banking relations with that bank.

- For applicants from Bangladesh, Sri Lanka, Afghanistan, Iran, China, Hong Kong, Macau or Pakistan desirous of opening Branch Office or Liaison Office in India have to registration done with the state police authorities (Declaration to be provided)
- ROC registration certificate to be provided. If not applicable, then the reasoning or rationale on why the same is not applicable under Companies Act 2013 is to be provided (Declaration that customer will approach for obtaining PAN Card on receipt of UIN)
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