

PUNJAB & SIND BANK



Addendum No. 3 dated 28.08.2025

**REQUEST FOR PROPOSAL FOR SELECTION OF VENDOR(S) FOR PROVIDING SERVICES ON
REDEFINING VISION & MISSION STATEMENT OF THE BANK**

RFP No: PSB/HOPMO/RFP/1/2025-26 dated 29.07.2025

Project Management Office

Address

Punjab & Sind Bank
Corporate Office, Block 3, NBCC Complex,
East Kidwai Nagar, New Delhi – 110023

&

Bank House, 21 – Rajendra Place, New Delhi - 110008

Introduction

Bank has published the Tender No. PSB/HOPMO/RFP/1/2025-26 dated 29.07.2025 for SELECTION OF VENDOR(S) FOR PROVIDING SERVICES ON REDEFINING VISION & MISSION STATEMENT OF THE BANK.

Following amendments has been made to RFP. All other terms and conditions of the RFP and earlier addendum(s) shall remain unchanged. Please treat this Addendum as an integral part of the RFP document and earlier addendum(s) issued:

S. No	RFP Page No.	Clause No. / Name	Existing Clause	Revised Clause
1	6	Last Date and Time for submission of Bids	28.08.2025 at 05:00 PM IST	<p>05.09.2025 at 05:00 PM IST</p> <p>The Bank has granted a two bank-working-day extension only for the submission of physical documents, starting from the revised last date as mentioned in Addendum 3. The deadline for physical submission is 5:00 PM IST on the second bank-working day following the revised last date.</p> <p>Please note the following important instructions:</p> <ul style="list-style-type: none"> • Both digital and physical submissions are mandatory. • The contents of the physical submission must be identical to the digital submission made on the GeM portal to ensure consistency and compliance. • Any discrepancy between the two submissions may lead to disqualification. • Failure to submit either: <ul style="list-style-type: none"> ○ Physical documents (even if submitted on GeM), or ○ GeM portal submission (even if physical documents are submitted), may result in disqualification.
2	6	Date and Time of Opening of Bids	28.08.2025 at 05:30 PM IST	05.09.2025 at 05:30 PM IST
3	17	Eligibility Criteria - #6	The bidder should have prior experience of executing similar assignments for at least two of the following entities: Scheduled Banks, NBFCs, RBI, or SEBI.	The bidder should have prior experience of executing similar assignments for at least two of the following entities: Scheduled Banks, NBFCs, RBI, SEBI or BSE/NSE Listed Corporates. Details regarding the same should be provided.

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			Details regarding the same should be provided.			
4	19	Technical Evaluation Parameters - #1	<p>Experience/case studies of relevant experience of projects as per scope.</p> <p>Scoring Methodology-</p> <ul style="list-style-type: none"> • 30 marks - if the criteria are met for 1 or more Public Sector Bank in India • 20 marks - if the criteria are met for 1 or more Private Sector Bank/ Foreign Bank in India 10 marks - if the criteria are met for any BFSI not covered above. 	<p>A copy of engagement letter/ work order/ letter of award <u>along with</u> Project Completion Certificate (Annexure XI) with relevant details for each assignment to be furnished by the bidder.</p>	<p>Experience/case studies of relevant experience of projects as per scope.</p> <p>Scoring Methodology-</p> <ul style="list-style-type: none"> • 30 marks - if the criteria are met for 1 or more Public Sector Bank or RBI or SEBI. • 20 marks - if the criteria are met for 1 or more Private Sector Bank/ Foreign Bank in India • 10 marks - if the criteria are met for any BFSI or BSE/NSE listed corporates, not covered above, including Co-operative banks and RRBs. 	<p>The bidder shall furnish a copy of the engagement letter, work order, or letter of award along with a Project Completion Certificate for each assignment. As far as possible, the Project Completion Certificate should be submitted in the format provided in Annexure XI. However, any other format containing all the relevant details and bearing the client's signature may also be accepted.</p>
5	6	EMD (Bid Security)*	Rs. 1.00 lakh(s) (INR One Lakh only)		<p>Rs. 1.00 lakh(s) (INR One Lakh only)</p> <p>Bidders seeking exemption from submission of Earnest Money Deposit (EMD) on the basis of annual turnover exceeding ₹500 crore shall be required to furnish the following documents:</p> <ol style="list-style-type: none"> 1. Audited Financial Statements <ul style="list-style-type: none"> • Audited Balance Sheet and Profit & Loss Statement for each of the last three financial 	

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				<p>years, clearly indicating the annual turnover.</p> <p>2. Certificate of Turnover and Net Worth</p> <ul style="list-style-type: none"> A certificate specifying the turnover and net worth for each financial year, duly signed by Company Secretary of the company. In cases where the bidder does not have a Company Secretary, the certificate must be signed by an Authorized Person as per a Board-approved resolution. The certificate must be issued without any riders or qualifications. <p>3. Board Resolution</p> <ul style="list-style-type: none"> A copy of the Board Resolution authorizing the signatory to issue the turnover, net worth certificate and EMD exemption declaration on behalf of the company. <p>4. Declaration for EMD Exemption</p> <ul style="list-style-type: none"> A self-declaration or undertaking stating that the bidder qualifies for EMD exemption under GeM rules due to annual turnover exceeding ₹500 crore. The declaration must be signed by the Authorized Signatory and submitted on the bidder's official letterhead. <p>The procuring authority reserves the right to verify the authenticity of the submitted documents and may reject the exemption claim if the documentation is found to be incomplete, inaccurate, or not in accordance with the above requirements.</p>

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