

Application for empanelment of Detective Agency with Punjab & Sind Bank

- A. The format for application for empanelment to be given by Detective Agency is given in this annexure.
- B. The Detective Agency should prepare EOI strictly as per format .Tampering with the format/Furnishing wrong information etc. shall tantamount to rejection of the EOI summarily.
- C. EOI should be typed and submitted on A4 size paper, spirally and securely bound and with all pages therein in serial order.
- D. All pages of the EOI as well as supporting documents should bear the signature of Authorised signatory and rubber stamp of the Agency. Please avoid any overwriting/manual corrections.
- E. Avoid duplication of information and provide the information in short and specific manner.
- F. Bank reserves the right to accept or reject any or all EOIs received without assigning any reason and the Bank’s decision in this regard will be final. The Eoi process shall not result in any contractual obligation of the bank whatsoever.

APPLICATION FOR EMPANELMENT AS DETECTIVE AGENCY

The Zonal Manager
Punjab & Sind Bank
Zone:

SN	Particulars	Information about the Detective Agency
1	Name of the Agency	
2	Address	
3	Constitution	
4	Names of the Key Persons	
5	Contact Numbers of the Key Persons	
6	E-mail Address	
7	Area of Operation and Specialization	
8	Names of the Banks/Institutions/ Bodies, empanelled with	
9	Details of past experience*	
10	Details of any special achievement	
11	Whether member of APDI (Association of Private Detectives & Investigators of India), if yes attach membership proof	
12	Whether ever depanelled by any Bank	
13	KYC documents Aadhar Card/ PAN Card/Address proof of key persons	

*Mention names of the institutions, number of cases handles, since when and how many persons/properties located etc.

Place:

Date:

Name & Signature

List of Documents:

1. Copy of PAN Card
2. Association of Private Detectives & Investigators of India (APDI) Certificate.
3. Proof of Experience (Minimum 3 years)
4. Address Proof of Agency office
5. Address Proof of Key Professionals (Aadhar Copy / Passport)
6. Copy of GST Registration Certificate
7. Copy of empanelment from other banks.
8. Financial statements / Income-tax Returns for the last three years.
9. Latest police verification certificate of Key Professionals.