

**E-TENDER FOR EMPANELMENT OF AGENCIES
FOR SUPPLY, INSTALLATION, TESTING &
COMMISSIONING (SITC) OF EXTERNAL
GLOW/NON-LIT SIGN BOARDS FOR BRANCHES,
ATMS & OFFICES OF PUNJAB & SIND BANK
ACROSS INDIA**

**E-TENDER REFERENCE NO: - PSB/HO/PREMISES/EMPANELMENT TENDER-
1/26-27**

IMPORTANT DATES

DATE OF ISSUE OF e-TENDER	15.09.2026 from 15.00 hrs.
DATE OF PRE-BID MEETING	19.09.2026 at 15.00 hrs
LAST DATE OF SUBMISSION OF e-TENDER	29.09.2026 up to 17.00 hrs.
DATE OF OPENING OF e-TENDER	30.09.2026 at 12.00 hrs.

HO PREMISES DEPARTMENT

Corporate Office, Ground Floor,

Office Block-3, Plate-B,

East Kidwai Nagar, New Delhi

Ph. No. 011-40175111

E-mail: ho.Premises@psb.bank.in

NOTICE INVITING e-TENDER

Sub: e-Tender for the Empanelment of Agencies for Supply, Installation, Testing & Commissioning (SITC) of External Glow/Non-lit Sign Boards for Branches, ATMs & Offices of Punjab & Sind Bank across India.

1. Punjab and Sind Bank intends to empanel eligible agencies for Supply & Installation of New External Glow/Non-lit Sign Boards and replacement of Flex, Vinyl & related accessories of existing External Glow/Non-lit Sign Boards in Branches/Offices of the Bank across India.
2. The bidders will have to submit the technical bid in only online form through Bank's e-procurement system.
3. Technical Bid will contain only the Compliance statement as per the Terms & Conditions mentioned in the Tender Documents and NOT contain any pricing or commercial information at all. Technical bid documents with any commercial information will be rejected.
4. This Tender will follow e-Tendering process which will be conducted by Bank's authorized e-Tendering Service Provider M/s C1 India Pvt. Ltd. through website: <https://psb.eproc.in>
5. Application/Tender document is non-transferable. Tenders received from Tenderer(s) in whose name Tender Document has been issued shall only be considered.
6. The RFE document can be downloaded free of cost from Punjab & Sind Bank's web site from <https://punjabandsind.bank.in> & E-Proc portal <https://psb.eproc.in> till last date of the tender (i.e.29.09.2026).
7. Key dates for the e-Tender are as follows:

DATE OF ISSUE OF e-TENDER	15.09.2026 from 15.00 hrs.
DATE OF PRE-BID MEETING	19.09.2026 at 15.00 hrs
LAST DATE OF SUBMISSION OF e-TENDER	29.09.2026 up to 17.00 hrs.
DATE OF OPENING OF e-TENDER	30.09.2026 at 12.00 hrs.

8. Bidders are expected to furnish all the information asked for, sign all the pages and submit the bid.

Instructions to Bidders:

1. If any of the dates given above happens to be Holiday in New Delhi, the related activity shall be undertaken on the next working day at the same time.
2. Bidders who wish to participate will have to register with the website (<https://psb.eproc.in>) and register themselves timely on E-procurement site managed by Bank's service provider M/s C1 India Pvt. Ltd. Bidders will be required to create login id & password on their own before the Bid Submission date, to avoid last moment issues.
3. Bidder who wish to participate in this tender need to procure Class III Digital Signature Certificate (With Both DSC Components, i.e. Signing & Encryption) from any of the licensed Certifying Agency. Bidders can view the list of licensed CAs from www.cca.gov.in.
4. In case of any clarification/ queries regarding online registration/participation, Bidders may reach out to:
Email: psbsupport@c1india.com Ph: 0124-4302033/36/37 or contact following.

Contact Person	Tel. No.
Mr. Prakash Mishra	9953761136
Mr. Govind Parihar	9999432157
Mr. Gaurav Singh	7291981138
Escalation Level-1	
Mr. Pankaj Kumar Verma	9773581223

5. Bidders should submit bids well before time rather than waiting for last moment to avoid any technical glitches or networking issues etc. at their end.
6. Bidders are requested to use a reliable internet connection (data cable/broad band) to safeguard themselves. Bank is not responsible for telephone line glitch, internet response issues, hardware hangs etc., at bidders end.

DY. GENERAL MANAGER (PREMISES)

SECTION I

1. INTRODUCTION

Punjab and Sind Bank intends to empanel Agencies for Supply & Installation of New External Glow/Non-lit Sign Boards and replacement of Flex, Vinyl, and Related Accessories of existing External Glow/Non-lit Sign Boards for Branches, ATMs & Offices across India.

All technically qualified Bidders will be empaneled for initially valid for a period of 3(Three) years from the date of empanelment. However, the empanelment may be revalidated/renewal, in accordance with the rules in this regard. Each revalidation/renewal shall be for a period of one year from the date of expiry of previous empanelment/revalidation and the revalidation/renewal of empanelment shall be up to a maximum period of 10 years (including of initial period of 3 years).

The empanelment shall be open for review by Bank and liable for termination, suspension, or any other such action at any time, if considered necessary, by the Bank after issue of notice at least one month to the agency(s).

Post empanelment, Limited Tender/Sealed Quotations will be invited by respective Zones/Regional Offices (for branches/offices under their jurisdiction) as per the requirement and work will be awarded to L1 bidder.

The Objective of this RFE is to empanel eligible Converters/bidders for Supply and Installation of External Glow/Non-lit Sign Boards. The requirement mentioned in the RFE is estimated only and Bank will place the purchase order through its Zonal Office/Regional Offices/Corporate Offices based on requirement during the validity period (i.e. 36 Months from the date of empanelment).

The selected Bidders shall be empanelled for Supply, Installation, Testing & Commissioning of External Glow/Non-lit Sign Boards for branches/offices across India, as per the Technical Specifications and Requirements details mentioned in the RFE.

EMD of **Rs.8,00,000/-** in the shape of FDR/Demand Draft (DD)/Online Transfer through NEFT/RTGS, which will be returned to the Agency, after completion of empanelment process. Copy of DD/Online Transfer Receipt shall be uploaded in the Bank's e-proc portal (<https://psb.eproc.in>).

Note: All MSEs/Start-ups having registration as per provisions of the Public Procurement Policy for Micro and Small Enterprises i.e. District Industries Centre (DIC) or Khadi and Village Industries Commission (KVIC) or Khadi and Industries Board (KVIB) or Coir Board or National Small Industries Commission (NSIC) or directorate of Handicrafts and Handlooms or Udyog Aadhar Memorandum or any other body specified by Ministry of MSME and Start-ups (recognized by DIPP) are exempted from submission of EMD only. Relevant certificates should be submitted by the bidder in this regard to avail exemption.

The successful empanelled Agencies shall deposit the Performance Security Deposit of **Rs. 12,00,000/-** in the form of FDR/BG favoring Punjab & Sind Bank with validity of **63 months**.

A pre-bid meeting will be held on 02.08.2026 at 15.00 hrs at the following address to clarify doubts or queries if any of Bidders:

**Punjab & Sind Bank Corporate Office,
HO Premises Department,
Ground Floor, NBCC Office Block-III, Plate-B,
East Kidwai Nagar, New Delhi-110023
Email: ho.premises@psb.bank.in
Phone No.: 011- 40175144, 4017511**

APPLICATION FORM

Sr. No	Particulars	Details
1	Name and Address of the Agency	
2	Name and Address of the prop./partners/Directors of the organization	
3	Contact No./Mobile/Landline	
4	Email Id.	
5	Constitution (Proprietorship/Partnership Firm/Private Ltd/ Public Ltd)	
6	Registration Number (enclose copy) & Year of establishment.	
7	GST Registration Number	
8	PAN Number & GST Number	
9	IT Returns/Audited Balance Sheets for the last three years	Yes/No
10	Audited Balance Sheet & Turnover for the last three years(CA certificate in the letter head of the Auditor Firm should invariably contain UDIN number) period starting from 01.04.2022	Yes/No
11	Copies of Work Orders along with Performance Certificate for the works executed during the last five years.	Yes/No
12	Whether the agency already exists on PSB's approved panel, (Attach proof/performance certificate)	Yes/No

Place:

Date:

Authorized Signatories with Seal

TECHNICAL ELIGIBILITY CRITERIA FOR EMPANELMENT OF AGENCIES

2. ELIGIBILITY CRITERIA

To qualify for the Empanelment bidder should meet the following pre-qualification criteria:

SECTION A	
CRITERIA	DOCUMENTS REQUIRED
Bidders shall be the Authorized Converters or BID Specific Authorized Channel Partners or Authorized Dealers of LX Hausys/3M/Avery Dennison for Flex & Vinyl and Linea/Inventronics/LT for Led Module on behalf of the Principal/OEM. If OEM's authorized partner submits bid on behalf of the principal /OEM, the same partner shall not submit a bid on behalf of another principal /OEM for this tender.	If the bidder is an authorized Converter for the OEM, the standard MAF (Manufacturer's Authorization Certificate)/authorized Converter Certificate should be submitted.
The OEM or Authorized Converters or BID Specific Authorized Channel Partners or Authorized Dealers should be in the business of Supplying & Installing/Maintaining of Flex and Vinyl Signage & LED Module Systems (BIS certified) in India for last 5 years Minimum.	Copy of all Registration/ Certificate of Incorporation and relevant documents shall be attached.
The Bidder has to be profitable and should not have incurred loss in any of the last 3 consecutive Financial Years (FY 2022-23, 2023-24 & 2024-25) with 2.00 Cr. Turnover.	CA Certificate/Audited Balance Sheets with UDIN to be submitted as documentary evidence. CA certificate in the letter head of the Auditor Firm should invariably contain UDIN number.

The firm/entity should have successfully completed similar works across India in the last 5 years up to 31.03.2026. Similar work means- “Supply, Installation, Testing and Commissioning of Glow Sign Boards, LED Signage, ACP/Acrylic Signage, Backlit/Flex/Vinyl Signage, or any other illuminated or non-illuminated external signage works executed for Scheduled Commercial Banks/ Central Govt./State Govt./Central Autonomous Body/Central & State Public Sector Undertaking.” Single Work contract of Rs.270.00 Lac for PAN India or Single work contract of Rs. 54.00 Lac for each region clubbing of order not allowed. Two Work contracts of Rs.175.00 Lac for PAN India or Two work contracts of Rs. 35.00 Lac for each region clubbing of order not allowed. Three Work contracts of Rs.135.00 Lac for PAN India or Three work contracts of Rs.27.00 Lac for each region clubbing of order not allowed.	Work order reference and details (Submit copy of work order/contract order) & Completion Certificate issued by Scheduled Commercial Banks/ Central Govt./State Govt./Central Autonomous Body/Central & State Public Sector Undertaking.
The bidder should not have been blacklisted/ Debarred by any Public Sector Bank, RBI or IBA or any other Government/ PSU agencies during last 3 preceding years.	Self-declaration on the letterhead of the firm duly signed by Authorized Signatory.

Classification of region:

Sr. No	Zones	Areas
1	Chandigarh	Haryana (except covered in Delhi-NCR), Punjab, Himachal Pradesh, J&K, Ladakh.
2	Delhi	Rajasthan, Delhi-NCR, Uttarakhand.
3	Lucknow	Uttarpradesh except those covered in Delhi NCR.
4	Mumbai	Maharashtra, Gujarat, Goa, Madhya Pradesh, Chhattisgarh, Andhra Pradesh, Telangana, Keralam, Tamil Nadu, Karnataka, Puducherry.
5	Kolkata	Assam, Arunachal Pradesh, Manipur, Meghalaya, Mizoram, Nagaland, Sikkim, Tripura, Bihar, Jharkhand, West Bengal, Odisha.

3. SCOPE OF WORK

The work involves fabricating and fixing of External Glow/Non-lit Sign Boards at various heights/floors, as per specifications provided in this document for various Branches, ATMs and Offices of Punjab & Sind Bank across India.

The work involves dismantling and bringing down the existing board and storing the same in the branch/office, fabrication and erection of a new signage with sign board cabinet, fascia, electrical fittings, etc. complete in all respects including necessary art work/computer printing etc., and replacement of Flex, Vinyl & related accessories of existing External Glow/Non-lit Sign Boards.

4. IMPROVEMENTS IN PROCESSES

The Bank will be open to any up-gradation/improvement in the system/processes which will contribute to betterment of bank at its sole discretion (without any extra charges to the Bank).

5. BID SUBMISSION

- a) Tenders are invited from all Indian Firms/Companies who are eligible to do installation of External Glow/Non-lit Sign Boards in India under relevant Indian Laws as in force at the time of applying.
- b) Bank shall not consider any request for date-extension for bid-submission on account of late receiving/downloading of Tender by any prospective Bidder. In case of any change, newspaper advertisement notifying the same will not be published. Hence the Service providers shall visit/see the Bank's e-procurement portal (<https://psb.eproc.in>) and website <https://punjabandsind.bank.in> for changes made, if any, in the tender document.
- c) Bank reserves the right to amend the tender prior to the last date for bid-submission. Bank may at its discretion, extend the last date for bid-submission on any justified ground.
- d) Bidder shall bear all the costs associated with the preparation and submission of bid and Punjab & Sind Bank will in no case be responsible or liable for these costs, regardless of the conduct or outcome of the bidding process.
- e) Bank reserves the right to reject any or all the responses to RFE / Bids received in response to this RFE at any stage without assigning any reason whatsoever and without being liable for any loss/injury that Bidder might suffer due to such reason. The decision of Bank shall be final, conclusive and binding on all the parties directly or indirectly connected with the bidding process.
- f) The Bank expects the bidders to carefully examine all instructions, terms and conditions mentioned in this RFE document before submitting its unconditional compliance as part of the RFE. Failure to furnish all information required or submission of an RFE not substantially responsive to the RFE in every respect will be at the bidder's risk and may result in the rejection of its response.
- g) Tenderers shall sign each page of this Tender Document, along with company stamp, at bottom right corner, as prescribed. Any other mode of submission, e.g. by courier, fax, e-mail etc. and submission of bid at any other place will not be accepted/considered. **No acknowledgement will be given for tender submission**
- h) Any bid received by the Bank after the last date/time for bid-submission will be rejected and returned unopened to the Bidder.

6. AUTHORITY TO SUBMIT BIDS:

- a) Only authorized personnel of the firm or organization shall sign the bid.
- b) The proposal must be accompanied with an undertaking letter duly signed by the designated personnel providing a Bid commitment. The letter should also indicate the complete name and designation of the personnel.
- c) In case the principal service providers authorize their business partners to bid on their behalf, a separate authorization letter as per format (Letter of Authorization to bid) enclosed, along with a commitment to fulfill the terms of tender should be submitted.
- d) The certified photocopy of Resolutions/Authority/ Power of Attorney having authority to authorize the person to submit Bid documents on behalf of the company shall be enclosed.

7. BID CONTENTS

TECHNICAL OFFER:

- a) The Technical Offer (T.O.) should be completed in all respects and contain full information required in the documents.
- b) It should not contain any price information. It is mandatory to submit the technical details in the prescribed format duly filled in along with the offer.
- c) In case of non-submission or partial submission of technical details, the Bank at its discretion may not evaluate the offer.
- d) The T.O. must be submitted in an organized and structured manner.

Technical Bid must be accompanied with a refundable EMD of **Rs.8,00,000/- (Rupees Eight Lakh only)** by way of Demand Draft/Online Transfer(NEFT/RTGS) drawn in favour of Punjab & Sind Bank, Corporate Office, payable at Delhi. No interest will be paid on the EMD. EMD of all bidders will be refunded/ returned within 30 days of empanelment of agencies.

For RTGS/NEFT, Account details are as given below:

Account Name- NEFT INWARD STP PARKING ACCOUNT

Account No-90065040070003

IFSC-PSIB0009006

The EMD is liable for forfeiture if:

- i. The Bidder withdraws or unilaterally modifies the Bid during the period of Bid validity, or
- ii. The Bidder having been notified of the acceptance of his Bid by the Employer during the period of Bid validity, fails or refuses to execute the Agreement, as required; or
- iii. The Bidder fails to perform the work according to the agreed specification, time schedule and in accordance with conditions of contract.
- iv. If the Bidder fails to give the Performance Security Deposit within the specified period.

8. BID FEATURES

- a) All bids and supporting documentation shall be submitted in English only.
- b) Bid shall be made in the legal name of the Service provider and shall be signed and duly stamped by the Service provider or a person duly authorized to sign on behalf of the Service provider.

9. BID OPENING

- a) **30.09.2026 at 12.00 hrs.** BID will be opened only of those bidders who will pay EMD either through DD or online mode. Copy of DD/Online Transfer Receipt shall be uploaded in the Bank's e-proc portal (<https://psb.eproc.in>). In case of submission of the EMD in the form of DD, original DD shall be submitted in the below given office address.

**Punjab & Sind Bank Corporate Office,
HO Premises Department,
Ground Floor, NBCC Office Block-III, Plate-B,
East Kidwai Nagar, New Delhi-110023**

- b) No offer can be modified or withdrawn by a Bidder after submission of Bid/s.

10. BID EVALUATION CRITERIA

TECHNICAL EVALUATION

The Technical proposal evaluation process will be evaluated as per Eligibility Criteria and will focus on the ability of Bidder to satisfy the requirements of the Bank ability and experience of Service Provider to satisfy technical requirements of the assignment, quality assurance procedures. On the basis of the technical evaluation, bank will empanel agencies for catering to the requirement. All technically qualified Bidders eligible for empanelment.

Bank will have the discretion to empanel the Converters either on Pan India or Zone wise considering the requirement of Bank. Mere empanelment does not guarantee work nor shall be entitled to claim for experience Certificate. Consequently, the Bank will not accept any claims regarding the lack of assignments.

11. VALIDITY OF EMPANELMENT

The empanelment will be initially valid for a period of **3(Three)** years from the date of empanelment. However, the empanelment may be revalidated/renewal, in accordance with the rules in this regard. Each revalidation shall be for a period of one year from the date of expiry of previous empanelment/revalidation and the revalidation/renewal of empanelment shall be up to a maximum period of 10 years (including of initial period of 3 years).

The empanelment shall be open for review by the Bank and liable to termination, suspension, or any other such action at any time, if considered necessary, by the Bank after issue of notice at least before one month, to the agency (ies).

SECTION II

TERMS & CONDITIONS

1. SIGNING OF CONTRACT

The successful Service Provider(s)/Converters shall be required to enter into a contract with bank, within 7 days from the date of the technically qualified by the Bank. The contract papers shall be finalized in discussion with successful Service Providers with regard to the terms and conditions and other relevant clauses, which shall be in line with tender criteria, terms and conditions of the tender document. The initial contract will be valid for a period of **3 (Three)** years from the date of rate contract unless terminated by the bank before that date. However, the rate contract may be revalidated with agreed mutual consent in writing by both the parties or, in accordance with the rules in this regard. Each revalidation shall be for a period of one year from the date of expiry of previous empanelment/revalidation.

2. WORK PERFORMANCE

Time is the essence of Contract performance of the Contract shall be made by the service provider strictly in accordance with the time schedule specified by the Bank.

3. ASSIGNMENT & SUB LETTING

The Service Provider shall not assign/sublet, in whole or in part, its obligations to perform under the contract.

4. INSPECTION REQUIREMENTS

- i. The facility of inspection by the internal technical team of the Bank, or any person/agency duly authorized by the Bank.
- ii. There shall be periodic internal inspection to ensure that all processes are performed as per specification defined and required by the Bank.

5. CONFLICT OF INTEREST

The Bidder shall disclose to the Bank in writing all actual and potential conflicts of interest that exist, arise or may arise (either for the Bidder or the Bidder's team) in the course of performing the Service(s) as soon as practical after it becomes aware of that conflict.

6. PERFORMANCE SECURITY DEPOSIT

The amount of **Rs.12,00,000/-** in the form of FDR/BG favoring Punjab & Sind Bank with validity of 63 months from Converters. Further the product liability or service rendered by authorized Converters does not cease to exist on release of BG during the contract period. Banks shall have full right to deduct for the defect of the service/product rendered during the contract period from the PBG deposited by authorized Converters.

In addition a Performance Security Deposit of **Rs.12,00,000/-** shall be submitted by the OEMs/Authorized dealer of the LED Modules & Flex Vinyl in favour of Punjab & Sind Bank, valid for a period of 63 months. Further, in case of submission of Performance Security through Authorized dealer, a tripartite agreement shall be executed among the Bank, the **Authorized dealer, and the OEM** to establish a **contingency framework** for covering losses and

ensuring **fulfillment** of **warranty** obligations in the event of any failure, deficiency, or service default on the part of OEM. **In case the OEM appoints a new Authorized dealer during the currency of the contract, the existing Performance Security Deposit shall be released only after execution of a fresh tripartite agreement (as per Bank Format) and submission of a new Performance Security Deposit by the newly appointed Authorized Dealer/OEM, as applicable.** Further the product liability on OEMs does not cease to exist on release of BG during the contract period. Banks shall have full right to deduct for the defect of the product rendered during the contract period from the PBG deposited by OEM/dealer.

- a) This Performance security deposit will be refundable after 63 months after expiry of the contract or after the termination of the contract, subject to adjustment of amount dues to the bank or on account of any statutory liability under the Contract Labour Act/Code of Wage Act or such other Acts.
- b) The release of such security deposit will not prejudice the right of the bank against the service provider to get reimbursed any amount or claim that is paid or met by the bank which is otherwise payable by the service provider.
- c) It is agreed that the bank shall have the right to retain or refuse to pay the amount as mentioned hereinabove in full or in proportion thereof in the event of the service provider committing any breach or failure to comply with the any of terms and conditions of the agreement.
The bank shall be the sole judge as to any breach or failure and extent of such breach or failure committed by the service provider and the amount retainable in respect thereof and the decision of the bank in this regard shall be final and binding on the service provider.

7. LIMITATION OF LIABILITY

Notwithstanding anything contained in the Agreement, the total liability of Service Provider to Client in relation to any and all claims arising out of or in connection with Agreement, whether in torts, negligence, strict liability or statute or otherwise shall be twice the Contract Value. This limitation shall not apply to third party claims for IP Infringement indemnity, bodily injury (including Death) and damage to real property and tangible property caused by Converter(s)/s' gross negligence but must be on actual basis. Converter(s) shall be liable for any indirect, consequential, incidental or special damages under the Agreement/ Purchase Order.

8. AUDIT BY THIRD PARTY

The selected bidder (Service Provider), if required, has to get itself annually audited by internal/external empanelled Auditors appointed by the Bank/inspecting official from the Reserve Bank of India or any regulatory authority, covering the risk parameters finalized by the Bank/such auditors in the areas of products (IT hardware/software) and services etc., provided to the Bank and the Service Provider is required to submit such certification by such Auditors to the Bank. The Service Provider and or his/their outsourced agents/subcontractors (if allowed by the Bank) shall facilitate the same. The Bank can make its expert assessment on the efficiency and effectiveness of the security, control, risk management, governance system and process created by the Service Provider. The Service Provider shall, whenever required by the Auditors, furnish all relevant information, records/data to them. All costs for such audit shall be borne by the Bank.

Where any deficiency has been observed during audit of the Service Provider on the risk parameters finalized by the Bank or in the certification submitted by the Auditors, the Service Provider shall correct/resolve the same at the earliest and shall provide all necessary documents related to resolution thereof and the auditor shall further certify in respect of resolution of the deficiencies. The resolution provided by the Service Provider shall require to be certified by the Auditors covering the respective risk parameters against which such deficiencies have been observed.

The Service Provider shall, whenever required by the Bank, furnish all relevant information, records/data to such auditors and/or inspecting officials of the Bank/Reserve Bank of India and or any regulatory authority. The Bank reserves the right to call and/or retain for any relevant material information/reports including auditor review reports undertaken by the service provider (e.g., financial, internal control and security reviews) and findings made on Selected Bidder in conjunction with the services provided to the Bank.

9. OWNERSHIP AND RETENTION OF DOCUMENTS

The Bank shall own the documents prepared by or for the selected Bidder arising out of or in connection with the Contract.

Forthwith upon expiry or earlier termination of the Contract and at any other time on demand by The Bank, the Bidder shall deliver to The Bank all documents provided by or originating from The Bank / Purchaser and all documents produced by or from or for the Bidder while performing the Service(s), unless otherwise directed in writing by The Bank at no additional cost.

The selected Bidder shall not, without the prior written consent of The Bank/ Purchaser, store, copy, distribute or retain any such Documents.

The selected Bidder shall preserve all documents provided by or originating from The Bank / Purchaser and all documents produced by or from or for the Bidder in the course of performing the Service(s) in accordance with the legal, statutory, regulatory obligations of The Bank /Purchaser in this regard.

10. INTELLECTUAL PROPERTY INDEMNITY & INDEMNITY AGAINST MISUSE OF LICENSE

The selected Converter(s) has to undertake to indemnify Punjab & Sind Bank and its officers, employees and agents against liability, including costs, for actual or alleged direct or contributory infringement of, or inducement to infringe, any Indian or foreign patent, trademark or copyright, arising out of the performance of this contract.

The selected Converter(s) shall have to undertake to indemnify Punjab & Sind Bank and its officers, employees and agents against liability, including costs, for actual or alleged direct or contributory infringement or misuse by Converter(s) of, any license issues arising out of the execution of this contract.

Service provider shall ensure that all persons, employees, workers and other individuals engaged by or sub-contracted (if allowed) by Service Provider in rendering the Services under this Agreement have undergone proper background check, police verification and other necessary due diligence checks to examine their antecedence and ensure their suitability for such engagement.

No person shall be engaged by Service provider unless such person is found to be suitable in such verification and Service Provider shall retain the records of such verification and shall produce the same to the Bank as and when requested.

11. DIGITAL PERSONAL DATA PROTECTION COMPLIANCE

The Bidder/Service Provider shall comply with all applicable provisions of the Digital Personal Data Protection Act, 2023 and any rules, regulations, or guidelines issued there under while collecting, processing, storing, or handling any personal data in connection with this RFE/Agreement. The Bidder/Service Provider shall implement appropriate technical and organizational security measures to ensure protection of personal data against unauthorized access, disclosure, alteration, or loss. The Bidder/Service Provider shall immediately notify the Bank of any actual or suspected data breach involving personal data. The Bidder/Service Provider shall ensure that personal data is used solely for the purposes of performance of the contract and shall not disclose the same to any third party without prior written consent of the Bank. The Bidder/Service Provider shall indemnify and hold the Bank harmless against any loss, liability, penalty, or damage arising out of any breach or non-compliance with the Digital Personal Data Protection Act, 2023.

The service provider shall assist the Bank in complying with obligations relating to Data Principal Rights such as access, correction, erasure of data, and grievance redressal under the Act.

The service provider shall not engage any sub-contractor or sub-processor for processing personal data without prior written permission of the Bank.

Upon termination or expiry of the contract, the service provider shall return or securely delete all personal data and confirm the same to the Bank.

The selected Converter(s)/Service provider undertakes not to keep this data with its company after the end of this agreement. This clause will outlive the agreement date. The Converter/service provider shall sign a Non-disclosure Agreement as stated in the RFE/Agreement.

12. PUBLICITY

Any publicity by either party in which the name of the other party is to be used should be done only with the explicit written permission of such party.

The bidder agrees to make no reference to Bank or this procurement or resulting contract in any literature, promotional material, brochures, sales presentation or the like without the express prior written consent of Bank.

13. LIABILITY AND INDEMNITY

Service provider shall indemnify, protect and save Punjab & Sind Bank against all claims, losses, costs, damages, expenses, action suits and other proceedings, resulting from infringement of any patent, trademarks, copyrights etc. or such other statutory infringements in respect of the services provided by him.

The service provider shall execute and furnish to Punjab & Sind Bank, a deed of indemnity in favor of the Punjab & Sind Bank in a form and manner, as given indemnifying the Bank its directors, employees, agents, its affiliates, subsidiaries, successors, assigns and representatives

from and against any costs, loss, damages, expense, claims, litigations, suits, actions, judgments, and or otherwise including but not limited to those from third parties or liabilities of any kind howsoever suffered, arising out of or incurred inter alia during and after the Contract period. The provisions under this clause shall survive the termination of the Contract.

The Converter shall at all times indemnify the Bank, protect and save the Bank against all claims, losses, costs, damages, expenses, action suits and other proceedings, resulting from infringement of any patent, trademark, copyright etc. or such other statutory infringements in respect of all the network equipment's supplied by it.

14. LIQUIDATED DAMAGES

In case any mishaps, during installation of Board bank shall, without prejudice under the contract, shall claim as below:

If due to the mishap during installation of Board, Bank incurs penalty or financial claims by third party, the Bank shall claim the actual financial loss and/or the financial claims imposed on the Bank by third party.

Notwithstanding the provisions of contract, the Service Provider shall be liable to pay the claims so made by the Bank and will be terminated/ blacklisted for default.

15. PENALTIES

Turn-Around-Time (TAT) is to be maintained at all the time else will attract a penalty at the rate of 1% of the bill with maximum of 10% of the bill. Bank's decision on penalty will be final and binding on all parties concern.

16. CONFIDENTIALITY

This document contains information confidential and proprietary to the Bank. Additionally, the bidder will be exposed by virtue of the contracted activities to internal business information of the Bank, affiliates, and/or business partners. Disclosure of receipt of any part of the aforementioned information to parties not directly involved in providing the services requested could result in the disqualification of the bidder, premature termination of the contract, or legal action against the bidder for breach of trust. The information provided / which will be provided is solely for the purpose of undertaking the services effectively.

No news release, public announcement, or any other reference to this RFE or any program there under shall be made without written consent of Bank. Reproduction of this RFE, by photographic, electronic, or other means is strictly prohibited.

The bidder must undertake that they shall hold in trust any Information received by them, under the Contract/Agreement, and the strictest of confidence shall be maintained in respect of such Information. The bidder also has to agree to restrict access and disclosure of Information to such of their employees, agents, strictly on a "need to know" basis, to maintain confidentiality of the Information disclosed to them in accordance with this Clause.

Physical as well as logical security of data to be ensured. The selected Converter(s) undertakes not to keep this data with its company after the end of this agreement. This clause will outlive the agreement date. The Bidder shall sign a Non-disclosure Agreement.

17. FORCE MAJEURE

The service provider shall not be liable for forfeiture of its performance security, liquidated damages or termination for default, if and to the extent that delays in performance or other failure to perform its obligations under the contract is the result of an event of Force Majeure. For purposes of this Clause, “Force Majeure” means an event beyond the control of the Service provider and not involving the service provider’s fault or negligence and not foreseeable. Such events may include, but are not limited to, Acts of god or of public enemy, acts of Government of India in their sovereign capacity, acts of war, acts of Punjab & Sind Bank either in fires, floods, strikes, lock-outs and freight embargoes.

If a Force Majeure situation arises, the Service provider shall promptly notify Punjab & Sind Bank in writing of such conditions and the cause thereof within **twenty calendar days**. Unless otherwise directed by Punjab & Sind Bank in writing, the Service provider shall continue to perform its obligations under the Contract as far as it is reasonably practical, and shall seek all reasonable alternative means for performance not prevented by the Force Majeure event.

In such a case, the time for performance shall be extended by a period not less than the duration of delay. If the duration of delay continues beyond a period of three months Punjab & Sind Bank and the service provider shall hold consultations with each other in an endeavor to find a solution to the problem notwithstanding the above the decision of Punjab & Sind Bank shall be final and binding on the service provider.

18. TERMINATION

- a) The Bank at its option without prejudice to its rights under the Contract, is entitled to terminate the Contract at any time by giving 30 days written notice to the Contractor in the following circumstance:
 - i. In case the Bidder does not comply with any of his obligations/undertakings under the agreement/MoU.
 - ii. If the Bidder refrains from implementing any of the instructions received from the Bank within the stipulation of this Contract.
 - iii. In case of any breach of the terms and conditions of this contract by the supplier.
 - iv. PSB shall have the right to terminate business with the agency, if the TAT is not complied with. The decision in this regard will be taken by the Bank after issue of a show-cause notice. Decision of PSB shall be final and binding on the agency.
- b) If the Supplier becomes bankrupt or debarred/prohibited by law or insolvent or causes or suffers any receiver to be appointed for its business or any assets thereof, compounded with its Creditors, or being a corporation, commence to be wound up for the purpose of amalgamation or reconstruction, or carry on its business under a Receiver for the benefit of its Creditors, the Bank shall be at liberty to terminate the contract forthwith upon coming to know of the happening of any such event as aforesaid by notice in writing to the Supplier or to the Receiver or Liquidator or to any person in whom the Contract may become vested or give such Receiver, Liquidator or other person the option of carrying out the Contract subject to his providing guarantee for amount to be specified by the Bank.
- c) The final settlement of the agency will be made after making deductions for any financial loss incurred by the Bank in the process.

19. JURISDICTION AND APPLICABLE LAWS

The court at Delhi only shall have jurisdiction to deal with and decide any legal matter whatsoever arising out of the contract in the event of placement of order. This Tender Document shall be governed by and interpreted in accordance with the laws of the Republic of India.

20. RESOLUTION OF DISPUTE

Punjab & Sind Bank and the service provider shall make every effort to resolve amicably, by direct informal negotiation, any disagreement or dispute arising between them under or in connection with the contract. If after 30 days from the commencement of such informal negotiations, Punjab & Sind Bank and the service provider are unable to resolve amicably a contract dispute; either party may require that the dispute be referred for resolution by formal arbitration.

All disputes, differences, claims and questions whatsoever arising from this Agreement between the parties and/or their respective representatives touching these presents or any clause or thing contained therein or otherwise in any manner relating to or arising from these presents shall be referred to the Arbitration.

Arbitration shall be held in New Delhi and be conducted in accordance with the provisions of Arbitration and Conciliation Act, 1996 or any statutory modification or re-enactment thereof. The arbitration tribunal shall be composed of a sole arbitrator, and such arbitrator shall be appointed mutually by the Parties. The language of the Arbitration shall be English.

Subject to the above, the courts of law at New Delhi alone shall have the jurisdiction in respect of all matters connected with the Contract/Agreement. The arbitration award shall be final, conclusive and binding upon the Parties and judgment may be entered thereon, upon the application of either party to a court of competent jurisdiction. Each Party shall bear the cost of preparing and presenting its case, and the cost of arbitration, including fees and expenses of the arbitrators, shall be shared equally by the Parties unless the award otherwise provides. The Service Provider shall not be entitled to suspend the Service/s or the completion of the job, pending resolution of any dispute between the Parties and shall continue to render the Service/s in accordance with the provisions of the Contract/Agreement notwithstanding the existence of any dispute between the Parties or the subsistence of any arbitration or other proceedings.

Notwithstanding the above, the Bank shall have the right to initiate appropriate proceedings before any court of appropriate jurisdiction, should it find it expedient to do so.

21. NON-DISCLOSURE AGREEMENT/INTEGRITY PACT

The Successful Bidder shall be required to sign Non-Disclosure Agreement and Integrity Pact separately covering all terms and conditions of this tender and Purchase Order confidentiality and non-disclosure clauses.

22. ONE BID RULE

A Bidder, including through an associate, affiliate, consortium or joint venture where prohibited by the Bid Data Sheet, shall not submit more than one bid. The Bank may reject bids where common control or participation creates an unfair advantage or conflict.

OFFER LETTER FORMAT

(To be submitted on the Bidder's Letter Head)

**The Dy. General Manager
Punjab and Sind Bank
Corporate Office, Ground floor,
Office Block-3, Plate-B,
East Kidwai Nagar
New Delhi-110023
Email: ho.premises@psb.bank.in**

Dear Sir,

Re: Offer for Empanelment of Agency for External Glow/Non-lit Sign Board

We have read and examined the Tender for Empanelment of Agency for External Glow/Non-lit Sign Board for Punjab and Sind Bank. We hereby submit the Tender for the rendering our services for Empanelment of Agency for External Glow/Non-lit Sign Board as per the specified Scope of work by the Bank at the specified rates, in accordance with the Technical Specifications, and instructions in writing referred to in the General Rules and Instructions, and in all respects and in accordance with, such conditions so far as applicable for Empanelment of Agency for External Glow/Non-lit Sign Board as mentioned in the Tender.

We hereby declare that we shall treat the Tender and other records connected with the work as secret/confidential and shall not communicate information/derived there from to any persons other than a person to whom we are authorized to communicate the same or use the information in any manner prejudicial to the safety of the State / the Bank.

We undertake that, in competing for (and, if the award is made to us, in executing) the above contract, we will strictly observe the laws against fraud and corruption in force in India namely "Prevention of Corruption Act 1988".

Shri. _____, authorized representative of the Company, is the person authorized to sign on behalf of the firm any Agreement for this work.

We agree that until a formal agreement on requisite value stamp paper is prepared and signed, this Tender with your written acceptance thereof shall constitute a binding contract between us.

Dated:

Signature of Service provider.

Witness, Name & address:

Full Postal Address including

1).

2).

Pin Code No.

Telephone No. & Mobile No:

LETTER OF AUTHORIZATION TO BID
(To be submitted on the Bidder's Letter Head)

No. Dated: / /2026

The Dy. General Manager (Premises)
Punjab and Sind Bank
Corporate Office, Ground floor,
Office Block-3, Plate-B,
East Kidwai Nagar
New Delhi-110023

Dear Sir,

Sub: Letter of Authorization to submit Tender.

We M/s (Name and address of the Agency) hereby authorize Mr./Ms. (Name and Address of Authorized person), to submit Tender, and sign the contract on behalf of us for all the External Glow/Non-lit Sign Board required by the bank as called for, vide the bank's request for proposal reference no PSB/HO/PREMISES/EMPANELMENT TENDER -1/25-26.

Yours faithfully,

(NAME)

(Name of the Agency on whose behalf the proposal is submitted)

Note: This letter of authority should be on the letterhead of the Agency on whose behalf the proposal is submitted and should be signed by a person competent and having the power of attorney.

FORMAT FOR SELF-DECLARATION CERTIFICATE
(To be submitted on the Bidder's Letter Head)

No. Dated: / /2026

The Dy. General Manager
Punjab and Sind Bank
Corporate Office, Ground floor,
Office Block-3, Plate-B,
East Kidwai Nagar
New Delhi-110023

Dear Sir,

Sub: Certificate of Self –declaration.

We M/s (Name and address of the Agency) hereby declare that our company/firm and any of its existing facilities has not been declared by to be ineligible to participate in such processes, or has been declared corrupt, fraudulent or blacklisted by any Public organization.

We fully understand that you are not bound to accept the Tender, if anything on the contrary is proved.

Yours faithfully,

(NAME)

(Name of the Agency on whose behalf the proposal is submitted)

Note: This letter of authority should be on the letterhead of the Agency on whose behalf the proposal is submitted and should be signed by a person competent and having the power of attorney.

STATEMENT OF PAST EXPERIENCE

Name of the Bidder _____

S.No	Name of the Client	Description of the Service rendered					Contact Person of Client Organization (Name, Tel No, Fax , Address)

SIGNATURE OF THE BIDDER

Place:

DATE:

Note: Incase of partnership firm the experience certificate shall be in the name of partnership firm only (experience of individual/partners will not be considered)

NON-DISCLOSURE AGREEMENT

(Rs.100/- Non-Judicial Stamp Paper)

This agreement made the _____ day of the month of _____ in the year 2026 BETWEEN, Punjab and Sind Bank a body Corporate constituted and functioning under the Banking Companies (Acquisition and Transfer of undertaking Act) 1980 with its Corporate Office East Kidwai Nagar, and Head Office at Bank House Building 21, Rajendra Place, New Delhi – 110008 , hereinafter referred to as “BANK”, which expression shall unless exclude by or repugnant to the context mean and include its successors in interest and assignees , on the one part and.....(Name of the service provider), a company registered under Companies Act, 1956/ a firm registered under Partnership Act 1932 having its registered office at Represented by its (director) Sri hereinafter referred to as the “SERVICE PROVIDER” on the other part;

Whereas the Bank having agreed to empanel agencies for External Glow/Non-lit Sign Boards, as per the scope of the work and the various terms and conditions finalized between the service provider and the Bank,

NOW THIS AGREEMENT WITNESSETH as follows:

1. In this agreement words and expression shall have the same meanings as are respectively assigned to them in the conditions of contract hereinafter referred to.
2. The following Tenders not inconsistent with these presents shall be deemed to form and be read and construed as part of this agreement viz;
 - 2.1 The Tender with all Annexure.
 - 2.2 Letter of Acceptance, Letters from & to the service provider, if any, leading to and prior to acceptance letter.
 - 2.3 Corrigendum, if any.

In consideration of the payments to be made by the Bank to the service provider, the service provider hereby covenants and agrees with the Bank to complete the works in conformity with and subject to all terms and conditions/rules as mentioned in the aforesaid Tender which shall form part of this agreement.

In Connection to the above, the parties hereby agree as follows:

1. **“Confidential and or proprietary Information”** shall mean and include any information provided to the service provider directly or indirectly, in writing, orally, by inspection of tangible objects (including, without limitation, documents, prototypes, samples, media,

documentation, discs and code). Confidential information shall include, without limitation, any materials, trade secrets, network information, configurations, trademarks, brand name, know-how, business and marketing plans, financial and operational information, and all other non-public information, material or data relating to the current and/ or future business and operations of the Bank and analysis, compilations, studies, summaries, extracts or other documentation prepared by the Bank. Confidential Information may also include information disclosed to the Service Provider by third parties on behalf of the Bank.

2. The Parties shall protect the confidentiality of each other's Confidential Information in the same manner as they protect the confidentiality of their own proprietary and confidential information of similar nature. Each Party, while acknowledging the confidential and proprietary nature of the Confidential Information agrees to take all reasonable measures at its own expense to restrain its representatives from prohibited or unauthorized disclosure or use of the Confidential Information.
3. Confidential Information shall at all times remain the property of the Bank and may not be copied or reproduced by the Service Provider without the Bank's prior written consent.
4. The Service Provider may disclose the Confidential Information only to the Service Provider's employees and consultants on a need-to-know basis. The Service Provider shall have executed or shall execute appropriate written agreements with third parties, in a form and manner sufficient to enable the Service Provider to enforce all the provisions of this Agreement.
5. Neither Party shall use the other's name, trademarks, proprietary words or symbols or disclose under this Agreement in any publication, press release, marketing material, or otherwise without the prior written approval of the other.
6. Both the Parties agree that this Agreement will be effective from the date of execution of this Agreement by both Parties and shall continue to be effective till the Proposed Transaction is terminated.

Notwithstanding anything contained herein, the provisions of this Agreement shall survive and continue after expiration or termination of this Agreement for a further period of two year(s) from the date of expiration.

It being further clarified that notwithstanding anything contained herein, in case a binding agreement is executed between the Parties in furtherance of the Proposed Transaction, the terms and conditions of this Agreement shall become effective and form a part of that binding

agreement and be co-terminus with such binding agreement and shall be in effect till the term of such binding agreement and shall after its expiry and or early termination shall continue to be in force in the following manner:

- i. years after the termination of the binding agreement
 - ii.years after the expiry of the binding agreement
- (Whichever is earlier)

7. Each Party warrants that it has the authority to enter into this Agreement

8. This Agreement shall be governed by the laws of India. Both parties irrevocably submit to the exclusive jurisdiction of the Courts in New Delhi, for any action or proceeding regarding this Agreement. Any dispute or claim arising out of or in connection herewith, or the breach, termination or invalidity thereof, shall be settled by arbitration in accordance with the provisions of Procedure of the Indian Arbitration & Conciliation Act, 1996, including any amendments thereof. The arbitration tribunal shall be composed of a sole arbitrator, and such arbitrator shall be appointed mutually by the Parties. The place of arbitration shall be New Delhi, India and the arbitration proceedings shall take place in the English language.

9. Additional oral agreements do not exist. All modifications and amendments to this Agreement must be made in writing.

10. The Agreement and/or any rights arising from it cannot be assigned or otherwise transferred either wholly or in part, without the written consent of the other Party.

11. Miscellaneous Provisions

- a. **Dispute Resolution Disputes**, if any, arising out of this Agreement remaining unresolved by mutual discussions shall be referred to a sole Arbitrator for Arbitration and the provisions of Arbitration & Conciliation Act, 1996, shall accordingly apply. The venue for such Arbitration shall be New Delhi.
- b. **Governing Law** This Agreement shall be governed by and construed in accordance with the laws of India.
- c. **Service Provider** shall not assign its rights or obligations under this Agreement. Any assignment or transfer of this Agreement made in contravention of this clause shall be null and void.
- d. **Waiver** No waiver of any provision of this Agreement shall be effective unless signed by Punjab & Sind Bank. The failure of The Bank to exercise any right here

in or to require any performance of any term of this Agreement, shall not prevent a subsequent exercise or enforcement of the term or be deemed a waiver of any subsequent breach of the same or any other term of this Agreement.

- e. **Entire Agreement** This Agreement is the entire agreement between The Bank and Service Provider and supersedes all prior representations and agreements between The Bank and Service Provider on non-disclosure of confidential information.

No change, amendment or modification of any provision of this Agreement shall be effective unless set forth in writing and signed by both The Bank and the Service Provider. If any provision, or any part of a provision, of this Agreement is declared, or is held to be illegal or unenforceable, in whole or in part, under any enactment or rule of law, then that provision or any such part of it shall, to that extent, be deemed not to form a part of this Agreement, but the validity and enforceability of the remainder of this Agreement shall not be affected.

- f. **Effective Date** “In witness whereof the parties have hereunto put their hands and seal at Delhi on day mentioned herein before”

In witness whereof the parties hereto have here unto set their respective hands and seals the day and year first above written.

Signed, sealed and delivered by the said service provider, _____ to
..... (Name of the Bank) _____ in the presence of:

Signature of Service provider (with seal)

Signature of Authorized representative of the Bank / Accepting Authority.

Witness (Signature, Name & Address):

1).

2).

DEED OF INDEMNITY

This Deed of Indemnity executed at Delhi on the _____ day of _____ by _____ (hereinafter referred to as “**the Obligor**” which expression shall unless it be repugnant to the context, subject or meaning thereof, shall be deemed to mean and include successors and permitted assigns);

IN FAVOUR OF PUNJAB & SIND BANK, a body Corporate constituted under the Banking Companies (Acquisition and Transfer of Undertaking) Act of 1980 having its Corporate Office at East Kidwai Nagar and Head Office at 21, Rajendra Place, New Delhi – 110008 (hereinafter referred to as “Punjab & Sind Bank” which expression shall, unless it be repugnant to the subject or context or meaning thereof, be deemed to mean and include its successors and assigns)

WHEREAS Punjab & Sind Bank vide its Tender No [-----] dated [-----] (Tender) had invited Bids from the eligible agencies for empanelment for External Glow/Non-lit Sign Boards in branches/offices across India.

WHEREAS

- 1) The Obligor has
 - a) Offered to Punjab & Sind Bank the service(s) as stated under Scope of Work of Tender;
 - b) Represented and warranted that it has all permissions, consents, approvals and license from all authorities, both regulatory / statutory and non-regulatory, for executing the services as stated in the Contract dated...../Tender;
 - c) Represented and warranted that the aforesaid services offered to Punjab & Sind Bank do not violate any provisions of the applicable laws, regulations or guidelines. In case there is any violation of any law, rules or regulation, which is capable of being remedied the same will be got remedied immediately during the implementation, maintenance and contract period to the satisfaction of Punjab & Sind Bank;
 - d) Represented and warranted that they are authorized and legally eligible and otherwise entitled and competent to enter into such Contract with Punjab & Sind Bank;
- 2) Punjab & Sind Bank, relying and based on the aforesaid representations and warranties of the Obligor, has agreed to avail the services from the Obligor on the terms and conditions contained in its Contract dated _____ (**the Contract**) with the Obligor;
- 3) One of the conditions of the aforesaid Contract/Tender is that the Obligor is required to furnish an indemnity in favor of Punjab & Sind Bank indemnifying the latter against any loss, damages or claims arising out of any violations of the applicable laws, regulations, guidelines during the execution and rendering/delivery of service(s) to Punjab & Sind Bank and/or due to breach of terms and conditions of the Contract by the Obligor and/or on account of misconduct, omission or negligence or otherwise by the Obligor.
- 4) In pursuance thereof, the Obligor has agreed to furnish an indemnity in the form and manner and to the satisfaction of Punjab & Sind Bank as hereinafter appearing;

NOW THIS DEED WITNESSETH AS UNDER: -

The words and expressions not specifically defined shall have the same meanings as are respectively assigned to them in the Tender/the Contract.

In consideration of Punjab & Sind Bank having agreed to award the Contract to the Obligor, the Obligor hereby unconditionally, absolutely and irrevocably agree and undertake that: -

- 1) The Obligor shall, at all times hereinafter, save and keep harmless and indemnified Punjab & Sind Bank, including its respective directors, officers, employees, agents and representatives and keep them indemnified from and against any claim, costs, charges, damages, demand, losses, liabilities or expenses of any nature and kind whatsoever and by whomsoever made in respect of the Contract and any loss or damage caused from and against all suits and other actions that may be instituted taken or preferred against Punjab & Sind Bank by whomsoever and all losses, damages, costs, charges and expenses that Punjab & Sind Bank may incur by reason of any claim made by any claimant for any reason whatsoever or by anybody claiming under them or otherwise for any losses, damages or claims arising out of all kinds of accidents, destruction, deliberate or otherwise, direct or indirect, from those arising out of violation of applicable laws and also from the environmental damages, if any, which may occur or result from the terms of the Contract.
- 2) The Obligor further agrees and undertakes that the Obligor shall, ensure that all the permissions, authorizations, consents and licenses are obtained and renewed from the local and/or municipal and/or governmental authorities, as may be required under the applicable laws, rules, regulations, guidelines, orders framed or issued by any appropriate authorities.
- 3) If any additional approval, consent or permission is required by the Obligor to execute and perform the Contract during the currency of the Contract, it shall procure the same and/or comply with the conditions stipulated by the concerned authorities without any delay.
- 4) The obligations of the Obligor herein are irrevocable, absolute and unconditional, in each case irrespective of the value, genuineness, validity, regularity or enforceability of the aforesaid Contract or other agreement, or the insolvency, bankruptcy, reorganization, dissolution, liquidation or change in ownership of Punjab & Sind Bank or Obligor or any other circumstance whatsoever which might otherwise constitute a discharge or defense of an indemnifier.
- 5) The obligations of the Obligor under this deed shall not be affected by any act, omission, matter or thing which, would reduce, release or prejudice the Obligor from any of the indemnified obligations under this indemnity or prejudice or diminish the indemnified obligations in whole or in part, including in law, equity or contract (whether or not known to it or to Punjab & Sind Bank).
- 6) This indemnity shall survive the Contract.
- 7) Any notice, request or other communication to be given or made under this indemnity shall be in writing addressed to either party at the address stated in the Contract and/or as stated above.
- 8) This indemnity and other non-contractual obligations arising out of this indemnity, shall be governed by, and construed in accordance with, the laws of India. The Obligor irrevocably and unconditionally agrees that any legal action, suit or proceedings arising out of or relating to this indemnity may be brought in the Courts/Tribunals at **Delhi**. Final judgment against the Obligor in any such action, suit or proceeding shall be conclusive and may be enforced in any other jurisdiction, by suit on the judgment, a certified copy of which shall be conclusive evidence of the judgment, or in any other manner provided by law. By the execution of this indemnity, the

Obligor irrevocably submits to the exclusive jurisdiction of such Court/Tribunal in any such action, suit or proceeding.

- 9) Punjab & Sind Bank may assign or transfer all or any part of its interest herein to any other person. Obligor shall not assign or transfer any of its rights or obligations under this indemnity, except with the prior written consent of Punjab & Sind Bank.

IN WITNESS WHEREOF the Obligor has signed these presents on the day, month and year first above written.

Signed, sealed and delivered by the said service provider, _____ to
..... (Name of the Bank) _____

UNDERTAKING FOR PRE-CONTRACT INTEGRITY PACT

**The Dy. General Manager
Punjab and Sind Bank
Corporate Office, Ground floor,
Office Block-3, Plate-B,
East Kidwai Nagar
New Delhi-110023
Email-Ho.Premises@psb.bank.in**

Dear Sir,

INTEGRITY PACT

Subject: Submission of Tender for the workEmpanelment of Agencies for Supply, Installation, Testing & Commissioning (SITC) of External Glow/Non-lit Sign Board.

I/We acknowledge that Punjab & Sind Bank is committed to follow the principle of transparency equity and competitiveness as enumerated in the Integrity Agreement enclosed with the tender/bid document.

I/We agree that the Notice Inviting Tender (NIT) is an invitation to offer made on the condition that I/We will sign the enclosed integrity Agreement, which is an integral part of tender documents, failing which I/We will stand disqualified from the tendering process. I/We acknowledge that THE MAKING OF THE BID SHALL BE REGARDED AS AN UNCONDITIONAL AND ABSOLUTE ACCEPTANCE of this condition of the NIT.

I/We confirm acceptance and compliance with the Integrity Agreement in letter and spirit and further agree that execution of the said Integrity Agreement shall be separate and distinct from the main contract, which will come into existence when tender/bid is finally accepted by Punjab & Sind Bank. I/We acknowledge and accept the duration of the Integrity Agreement, which shall be in the line with Article 6 of the enclosed Integrity Agreement.

I/We acknowledge that in the event of my/our failure to sign and accept the Integrity Agreement, while submitting the tender/bid, Punjab & Sind Bank shall have unqualified, absolute and unfettered right to disqualify the tenderer/bidder and reject the tender/bid in accordance with terms and conditions of the tender/bid.

Yours faithfully

(Duly authorized signatory of the Bidder)

To be signed by the bidder and same signatory competent / authorized to sign the relevant contract on behalf of Bidder.

PRE CONTRACT INTEGRITY PACT

Between

This pre-bid pre contract Agreement (hereinafter called the integrity pact is made on day of the month of 2026, between, on one hand, Punjab and Sind Bank, acting through Shri....., Designation....., Punjab and Sind Bank, Government of India Undertaking (hereinafter called the “Principal/Bank” which expression shall mean and include, unless the context otherwise requires, his successors in office and assigns) of the first part and M/s.....represented by Shri....., authorized signatory of M/s.....(hereinafter called the “BIDDER/CONTRACTOR” which expression shall mean and include, unless the context otherwise requires, his successors and permitted assigns)of the second part.

Preamble

The Principal intends to award, under laid down organizational procedures, contract/s for empanelment of agencies for External Glow/Non-lit Sign Boards in branches/office. The Principal values full compliance with all relevant laws of the land, rules, regulations, economic use of resources and of fairness / transparency in its relations with its Bidder(s) and / or Contractor(s).

In order to achieve these goals, the Principal will appoint Independent External Monitors (IEMs) who will monitor the tender process and the execution of the contract for compliance with the principles mentioned above.

Section 1 – Commitments of the Principal

- 4 The Principal commits itself to take all measures necessary to prevent corruption and to observe the following principles:-
- 5 No employee of the Principal, personally or through family members, will in connection with the tender for , or the execution of a contract, demand, take a promise for or accept, for self or third person, any material or immaterial benefit which the person is not legally entitled to.

b. The Principal will, during the tender process treat all Bidder(s) with equity and reason. The Principal will in particular, before and during the tender process, provide to all Bidder(s) the same information and will not provide to any Bidder(s) confidential / additional information through which the Bidder(s) could obtain an advantage in relation to the tender process or the contract execution.

c. The Principal will exclude from the process all known prejudiced persons.

(2) If the Principal obtains information on the conduct of any of its employees which is a criminal offence under the IPC/PC Act, or if there be a substantive suspicion in this regard, the Principal will inform the Chief Vigilance Officer and in addition can initiate disciplinary actions.

Section 2 – Commitments of the Bidder(s)/ Contractor(s)

e- Tender for Empanelment of Agencies for Supply, Installation, Testing & Commissioning (SITC) of Glow/Non-lit Sign Boards for Branches, ATMs & Offices across India.

(1) The Bidder(s)/ Contractor(s) commit themselves to take all measures necessary to prevent corruption. The Bidder(s)/ Contractor(s) commit themselves to observe the following principles during participation in the tender process and during the contract execution.

a. The Bidder(s)/ Contractor(s) will not, directly or through any other person or firm, offer, promise or give to any of the Principal's employees involved in the tender process or the execution of the contract or to any third person any material or other benefit which he/she is not legally entitled to, in order to obtain in exchange any advantage of any kind whatsoever during the tender process or during the execution of the contract.

b. The Bidder(s)/ Contractor(s) will not enter with other Bidders into any undisclosed agreement or understanding, whether formal or informal. This applies in particular to prices, specifications, certifications, subsidiary contracts, submission or non-submission of bids or any other actions to restrict competitiveness or to introduce Cartelization in the bidding process.

c. The Bidder(s)/ Contractor(s) will not commit any offence under the relevant IPC/PC Act; further the Bidder(s)/ Contractor(s) will not use improperly, for purposes of competition or personal gain, or pass on to others, any information or document provided by the Principal as part of the business relationship, regarding plans, technical proposals and business details, including information contained or transmitted electronically.

d. The Bidder(s)/Contractor(s) of foreign origin shall disclose the name and address of the Agents/representatives in India, if any. Similarly the Bidder(s)/Contractor(s) of Indian Nationality shall furnish the name and address of the foreign principals, if any. Further details as mentioned in the "Guidelines on Indian Agents of Foreign Suppliers" shall be disclosed by the Bidder(s)/Contractor(s). Further, as mentioned in the Guidelines all the payments made to the Indian agent/representative have to be in Indian Rupees only.

e. The Bidder(s)/ Contractor(s) will, when presenting their bid, disclose any and all payments made, is committed to or intends to make to agents, brokers or any other intermediaries in connection with the award of the contract.

f. Bidder(s) /Contractor(s) who have signed the Integrity Pact shall not approach the Courts while representing the matter to IEMs and shall wait for their decision in the matter.

(2) The Bidder(s)/ Contractor(s) will not instigate third persons to commit offences outlined above or be an accessory to such offences.

Section 3 – Disqualification from tender process and exclusion from future contracts

If the Bidder(s)/Contractor(s), before award or during execution has committed a transgression through a violation of Section 2, above or in any other form such as to put their reliability or credibility in question, the Principal is entitled to disqualify the Bidder(s)/Contractor(s) from the tender process or take action as per the procedure mentioned in the "Guidelines on Banning of business dealings". Copy of the "Guidelines on Banning of business dealings" is placed at (page nos. 8-17).

Section 4 – Compensation for Damages

(1) If the Principal has disqualified the Bidder(s) from the tender process prior to the award according to Section 3, the Principal is entitled to demand and recover the damages equivalent to Earnest Money Deposit/ Bid Security.

(2) If the Principal has terminated the contract according to Section 3, or if the Principal is entitled to terminate the contract according to Section 3, the Principal shall be entitled to demand and recover from the Bidder liquidated damages.

Section 5 – Previous transgression

(1) The Bidder declares that no previous transgressions occurred in the last three years with any other Company in any country conforming to the anti-corruption approach or with any Public Sector Enterprise in India that could justify his exclusion from the tender process.

(2) If the Bidder makes incorrect statement on this subject, he can be disqualified from the tender process or action can be taken as per the procedure mentioned in “Guidelines on Banning of business dealings”.

Section 6 – Equal treatment of all Bidders / Contractors / Subcontractors

(1) In case of Sub-contracting, the Principal Contractor shall take the responsibility of the adoption of Integrity Pact by the Sub-contractor.

(2) The Principal will enter into agreements with identical conditions as this one with all Bidders and Contractors.

(3) The Principal will disqualify from the tender process all bidders who do not sign this Pact or violate its provisions.

Section 7 – Criminal charges against violating Bidder(s)/Contractor(s) /Subcontractor(s)

If the Principal obtains knowledge of conduct of a Bidder, Contractor or Subcontractor, or of an employee or a representative or an associate of a Bidder, Contractor or Subcontractor which constitutes corruption, or if the Principal has substantive suspicion in this regard, the Principal will inform the same to the Chief Vigilance Officer.

Section 8 – Independent External Monitor

The Principal appointed as per Central Vigilance Commission guidelines. Name and addresses of the Monitors are given below:

1. Shri. Debal Kumar Gayen-9113484729
2. Shri. Pramod Kumar Garg-9810778058

(1) The task of the Monitor is to review independently and objectively, whether and to what extent the parties comply with the obligations under this agreement.

(2) The Monitor is not subject to instructions by the representatives of the parties and performs his/her functions neutrally and independently. The Monitor would have access to all Contract documents, whenever required. It will be obligatory for him / her to treat the information and documents of the Bidders/Contractors as confidential. He/ she reports to the MD & CEO, Punjab & Sind Bank.

(3) The Bidder(s)/Contractor(s) accepts that the Monitor has the right to access without restriction to all Project documentation of the Principal including that provided by the Contractor. The Contractor will also grant the Monitor, upon his/her request and demonstration of a valid interest, unrestricted and unconditional access to their project documentation. The same is applicable to Sub-contractors.

(4) The Monitor is under contractual obligation to treat the information and documents of the Bidder(s)/ Contractor(s)/ Sub-contractor(s) with confidentiality. The Monitor has also signed declarations on Non-Disclosure of Confidential Information’ and of ‘Absence of Conflict of Interest’. Case of any conflict of interest arising at a later date, the IEM shall inform MD & CEO, Punjab & Sind Bank and recuse himself / herself from that case.

(5) The Principal will provide to the Monitor sufficient information about all meetings among the parties related to the Project provided such meetings could have an impact on the contractual relations between the Principal and the Contractor. The parties offer to the Monitor the option to participate in such meetings.

(6) As soon as the Monitor notices, or believes to notice, a violation of this agreement, he/she will so inform the Management of the Principal and request the Management to discontinue or take corrective

action, or to take other relevant action. The monitor can in this regard submit non-binding recommendations. Beyond this, the Monitor has no right to demand from the parties that they act in a specific manner, refrain from action or tolerate action.

(7) The Monitor will submit a written report to the MD & CEO, Punjab & Sind Bank within 8 to 10 weeks from the date of reference or intimation to him by the Principal and, should the occasion arise, submit proposals for correcting problematic situations.

(8) If the Monitor has reported to the MD & CEO, Punjab & Sind Bank, a substantiated suspicion of an offence under relevant IPC/ PC Act, and the MD & CEO, Punjab & Sind Bank has not, within the reasonable time taken visible action to proceed against such offence or reported it to the Chief Vigilance Officer, the Monitor may also transmit this information directly to the Central Vigilance Commissioner.

(9) The word 'Monitor' would include both singular and plural.

Section 9 – Pact Duration

This Pact begins when both parties have legally signed it. It expires for the Contractor 12 months after the last payment under the contract, and for all other Bidders 6 months after the contract has been awarded. Any violation of the same would entail disqualification of the bidders and exclusion from future business dealings.

If any claim is made / lodged during this time, the same shall be binding and continue to be valid despite the lapse of this pact as specified above, unless it is discharged / determined by MD & CEO, Punjab & Sind Bank.

Section 10 – Other provisions

(1) This agreement is subject to Indian Law. Place of performance and jurisdiction is the Registered Office of the Principal, i.e. New Delhi.

(2) Changes and supplements as well as termination notices need to be made in writing. Side agreements have not been made.

(3) If the Contractor is a partnership or a consortium, this agreement must be signed by all partners or consortium members.

(4) Should one or several provisions of this agreement turn out to be invalid, the remainder of this agreement remains valid. In this case, the parties will strive to come to an agreement to their original intentions.

(5) Issues like Warranty / Guarantee etc. shall be outside the purview of IEMs.

(6) In the event of any contradiction between the Integrity Pact and its Annexure, the Clause in the Integrity Pact will prevail.

(For & On behalf of the Principal)
(Office Seal)

(For & On behalf of Bidder/ Contractor)
(Office Seal)

Place

Date

Witness 1: _____
(Name & Address) _____

Witness 2: _____
(Name & Address) _____

DECLARATION IN LIEU OF EMD/BID SECURITY

(To be submitted on the Bidder's Letter Head)

(Bidder Name and Address)..... is/are submitting this declaration in lieu of Bid Security/Earnest Money Deposit for the tender for “Empanelment of Agencies for External Glow/Non-lit Sign Boards in branches/offices of the Bank” (PSB/HO/PREMISES/EMPANELMENT - 1/26-27), thereby fully accepting that I/We will be suspended and shall not be eligible to participate in the Tenders invited by Punjab and Sind bank, for a period of Two years from the date of such Suspension Orders, under the following circumstances:-

- a) If after the opening of Tender, I/We withdraw or modify my/our Tender during the period of validity specified in the Bid Documents (including extended validity, if any) or do not accept the correction of the Tender Price pursuant to any arithmetical errors.
- b) If after the award of work, I/We fail to furnish the required Performance Security or sign the Contract, within the time limits specified in the Departmental Tender Document.

Signature of the Tenderer with seal

AGREEMENT

This agreement is made at New Delhi on..... Day of..... 2026 between Punjab and Sind Bank a body Corporate constituted and functioning under the Banking Companies (Acquisition and Transfer of undertaking Act) 1980 with its Corporate office at East Kidwai Nagar Delhi and Head Office at Bank House Building, 21 Rajendra Place, New Delhi-110008 represented..... (hereinafter called the “Bank”, which term shall, wherever the context so permits, mean and include its successors and assigns) of the one part, and M/s (Herein after called "the Tenderer") of the other part.

WHEREAS the Employer is desirous of Empanelment of Agencies for Supply, Installation, Testing & Commissioning (SITC) of Glow/Non-lit Sign Boards for Branches, ATMs & Offices across India and has vide letter of acceptance dated accepted a tender by the Tenderer for the execution, completion and maintenance of such works.

NOW THIS AGREEMENT WITNESSES AS FOLLOWS:

1. In this agreement words and expressions shall have the same meaning as are respectively assigned to them in the said conditions of contract hereinafter referred to.
2. The following documents and the terms & conditions contained therein shall form and construe as integral part and parcel of this agreement viz.
 - a) Original tender document.
 - b) Relevant correspondence (all letter/ correspondence) forming parts of contract and referred to in acceptance letter.
 - c) Acceptance letter
 - d) Bill of quantities
 - e) Other additional documents as required
 - f) Corrigendum, if any.
3. The aforesaid documents shall be taken as complementary and mutually explanatory of one another, but in the case of ambiguities or discrepancies the latest documents issued by the Bank shall prevail over the earlier documents.
4. In consideration of payment to be made by the employer to the tenderer as hereinafter mentioned, the tenderer hereby covenants with the employer to perform execute, complete and maintain the work in conformity in all respects with the provision of the contract.
5. It is also agreed that bank may, in the event of termination of contract as provided herein having regard to exigencies of matter, arrange maintenance/ repair/ replacement of parts etc. in discretion

from any other source/ agency from the date of notice. In the event of termination of contract for non satisfactory performance of the contract, the security deposit made by tenderer shall stand forfeited. The Bank is not liable to pay any interest on the security deposit made by the tenderer.

6. The employer hereby covenants to pay the tenderer in consideration of the execution, completion and maintenance of the work such sums as shall become payable hereunder at the time(s) and in the manner prescribed in the said conditions and price schedule of quantities / bill of quantities prescribed in the contract.

7. All disputes or differences whatsoever arising between the parties shall be settled amicably. If parties are not able to solve amicably, the same shall be settled by arbitration in accordance with the Arbitration and Conciliation Act 1996. Venue of arbitration shall be Delhi.

IN WITNESS, whereof the parties hereto have caused their respective common seals to be hereunto affixed (or have hereunto set their respective hands and seals) the day, month and year first above written.

SIGNED SEALED AND DELIVERED BY THE

Said_____

(Name

On behalf of the contractor

In the presence of

Name:

Address:

Said_____

(Name

On behalf of the Employer

In the presence of

Name:

Address:

LIST OF MATERIALS OF APPROVED BRAND AND/OR MANUFACTURE

1.	Flex /Vinyl	LX Hausys/3M/Avery Dennison
2.	LED MODULE	Inventronics(Osram) / Linea
3.	MS Sections	Tata/Sail/Hindalco
4.	G.I. Sheet	Tata/Jindal/Hindalco
5.	Rigid PVC Conduit (Medium Gauge Wall Thickness ISI & FIA approved & manufactured from virgin material)	Precision /Prince/Kisan
6.	Copper Conductor Cable (Flexible)	Finolex/Ploycab/Havells/Kei
7.	MCBs	Legrand/Siemens/Lt/Kakatia/L&T
8.	Aluminum Section	Hindalco/Jindal/Tata
9.	Surge Protector with Digital Timer	Linea/Inventronics(Osram) Or Equivalent
10.	Copper Conductor PVC coated Wire(Flexible)(FRLS)	Finolex (Frls)/Havells/Polycab/Kei Ind. –ISI Marked Wire (2.5 Mm).
11.	Switches	Mk India/Crabtree/Anchor/Roma
12.	Main Switch fuse up to 63Amps-A.C.23duty	Anchor Roma/Havells/Legrand
13.	Above 63 Amps-A.C.23duty	Legrand/Havells/Anchor/Roma
14.	HRC Fuses	Havells/Legrand/Anchor/Roma
15.	Distribution boards	Linea/Inventronics(Osram) or Equivalent

1.1 TECHNICAL SPECIFICATIONS:

S.No	Characteristics	Description		
1	Sign Cabinet Specifications for Backlit Signage 07- inch depth 5 years warranty	Providing and fixing external signage of required size having flexible substrate and translucent vinyl cut letters as per the approved corporate colours. The signage cabinet box should be made of mild steel 25mm x 25mm x1.6 mm, hollow section of approved make used as rear runners, front runners.25x25 mm M.S. Square stiffeners shall be used to prevent deformation of bracket due to tension. GI sheet of 24 gauges for back cover. The box frame has to be covered from top, bottom sides with 22 gauge thick GI sheet Powder-Coated in white color on both faces. Top Panel should have drip cap with 25mm extension and bend with shearing machine for uniform look. Aluminum Angle of 25x25x2 mm to be used for edge to edge illumination. The tenderer shall execute necessary MS frame work including a base coat of red oxide and two coats of enamel paint on the MS frame work as required for fixing the signage cabinet box. The fixing of the sign board shall be done with the help of anchor fastener bolt 12 mm dia & Iron Fabrication at required intervals confirming to IS standards for better stability.		
2	Sign Cabinet Specifications for Non-Lit Signage 04- inch depth 5 years warranty	Providing and fixing external signage of required size having flexible substrate and translucent vinyl cut letters as per the approved corporate colours. The signage should have framework made of mild steel 25mm X 25mm, hollow section of approved make used as rear runners, front runners. 25 X 25 mm M.S. Square stiffeners shall be used to prevent deformation of bracket due to tension. GI sheet of 24 gauges for back cover, 22 gauges for side, top and bottom covers. All MS frameworks shall be finished with one coat of red oxide and three coats of enamel paint of approved make, shade and colour.		
3	Electrical Components	Inventronics (Osram) LED Modules 0.60W Module of 8000 Kelvin 03 LED Modules Per Sqft. OSRAM Power Supply. (IP 66/67 Rated + 05 Years Warranty) 150° to 160° Beam Angles Voltage 24V 2/3 Chip Module	LT LED Modules 0.60W Module of 8000 Kelvin 03 LED Module Per Sqft. Linea Power Supply. (IP 66/67 Rated + 05 Years Warranty) 150° to 160° Beam Angles Voltage 24V 2/3 Chip Module	Linea LED Modules 0.60W Module of 8000 Kelvin 03 LED Module Per Sqft. Linea Power Supply. (IP 66/67 Rated + 05 Years Warranty) 150° to 160° Beam Angles Voltage 24V 2/3 Chip Module

4	Sign Fascia Material				
4.1	Flexible Substrate 5 years Warranty	LX Hausys –Lucky Flex-II/3M-3M Panagraphics III/Avery Dennison Flex 3			
4.2	Translucent Cast Vinyl Min. 5 years Warranty	Color	Pantone Code	Brand	
				LX Hausys	3M
		Yellow	803C	LA9035P	3MVT24621
		Green	348C	LA9556	3M3630-156
		Red	187C	LA9153	3M3630-53

1.2 TECHNICAL SPECIFICATION OF MATERIAL:

- Flex and Vinyl shall be of approved quality and make specified in the tender.
- Samples of all materials to be used in glow sign board shall be got approved along with prototype before proceeding with the work and the approved sample shall be deposited with the Bank.
- If directed, materials shall be tested in any approved Testing Laboratory and the test certificates in original shall be testing including charges for repeated tests, if ordered, shall be borne by the Converter.
- It shall be obligatory for the Converter to furnish certificate, if deemed by the Bank from manufacturer or the material supplier that the work has been carried out by using their material and as per their recommendations.
- All materials supplied by the Employer/ any other Specialist Firms shall be properly stored and the Converter shall be responsible for its safe custody until they are required on the works and till the completion of the work.
- Unless otherwise shown on the Drawings or mentioned in the “Schedule of Quantities” or special specification, the quality of materials, workmanship, dimensions, etc., shall be as specified as hereunder.

1.3 FLEXIBLE SUBSTRATE:

- It shall have UV resistors added while manufacturing to prevent the whiteners turning yellow due to constant exposure to UV rays.
- The flexible substrate shall be Flame retardant self-extinguishing, guaranteed for minimum 3 years to retain the white colour (i.e. against yellowing), plasticizer migration, wicking, graying, seam blow out and Mildew formation.
- The flexible substrate should preferably have Meter-mark / watermark of the manufacturer on the second surface. The approved Principal Manufacturer not manufacturing/supplying Flexible Substrate with meter-mark / watermark will have to assume full responsibility including specified warranty of product.

- Guaranteed for Minimum 5 years

Physical Properties to be as under:

Light Transmission: 20% - 30%

Weight: Min. 610 GSM

Service Temperature Range: Up to -20° C to +65° C

Tensile weft: Minimum 24 Kg/cm

1.4 VINYL

- a) The film shall be translucent Vinyl matching the color specifications of the Bank for glow sign board.
- b) It shall be guaranteed for 5 years against peel off, fading, shrinkage, Wrinkle, cracking and crazing.

Physical Properties to be as under:

Adhesion Strength: Min. 700 N/m Service

Temperature Range: Up to -30° C to +65° C

Thickness (including adhesive): Min. 0.085 mm

Liner: 140 GSM

Adhesive Type: Acrylic solvent

Adhesive Colour: Clear

1.5 SCAFFOLDING:

The scope of work shall include necessary scaffolding at all levels, heights and locations.

1.6 GUARANTEE:

- a) Every Converter shall provide a comprehensive unconditional 5 years guarantee (for Flex & Vinyl) for each and every glow sign board executed/ supplied by them clearly mentioning therein (i) Size of glow sign board (ii) Quality and Make of Flex & Vinyl (iv) Date of installation (v) Guarantee period (vi) Location/City with complete address (vii) Photograph of glow sign board.
- b) The guarantee shall cover Flex and Vinyl used to manufacture Glow sign Board, fabrication and erection.
- c) The guarantee shall be applicable for Indian weather and dust conditions through any sub clauses for high traffic areas / high pollution areas / high temperature areas etc.
- d) The guarantee shall provide for 100% replacement of Flex and Vinyl including processing, labour, fixing charges, transportation, loading/ unloading etc. against any failure/defects/deficiency during the entire guarantee period:

Flex:

- 1. Yellowing / Graying of Flex**
- 2. Wicking of flex**
- 3. Fungus or Mildew formation**
- 4. Plasticizer migration**
- 5. Tearing off**

Vinyl:

- 1. De coloration**
- 2. Peel off**
- 3. Fading, shrinkage, cracking and crazing**

- e) The guarantee certificate should incorporate actual photograph of the glow sign board supplied by the Converter together with the details of site, quality and specifications of material used as per format approved by the Bank. The guarantee certificate shall be signed by the Converter as well as authorized representative from the Principal manufacturer of the Flex/ Vinyl.
- f) The guarantee claim would not be settled on pro-rata basis.
- g) The final bill of the Converter would be cleared only after submission of guarantee certificates/documents.

1.7 MODE OF MEASUREMENTS:

Front fascia of glow sign board shall be measured for Flex & Vinyl is replaced.

1.8 DOCUMENTS TO BE SUBMITTED BY THE CONVERTER:

a) PRE-REPLACEMENT WORK

- Photograph of original glow sign boards and photograph of glow sign board after completion of the work.
- Site survey report clearly mentioning measurements of glow sign board, scope of work duly certified by the Branch Manager.

b) ON COMPLETION OF JOB

- Site completion certificate duly signed by the Branch Manager or any other Bank's Officer authorized by him/her.
- 5 Years Guarantee certificate for Flex, Vinyl & LED Module from OEM.
- Tax Invoice

1.9 GRAPHICS/ART WORK:

All Graphic/Art Work shall be provided after successful empanelment with approved pantone colours.

Installation Report

1	Converter's Name	
2	Project/ Tender Name/ Ref. No.	
3	Work Oder No. & Date	
4	Invoice NO. & Date	
5	Location (Region, State, City, PIN Code)	
6	Name of Branch/ ATM (Location/ Sol. No)	
7	Type of Work executed (New Signage/ Replacement of Existing Vinyl/ Flex)	
8	Make Of Vinyl/ Flex	
9	Area of Vinyl/ Flex (in sq ft) used	
10	Min. 5 yr Warranty from OEM of Vinyl/ Flex/LED Modules	
11	Educating branch officials on Do's and Don'ts for proper maintenance of Signage	
12	Any other Remarks	

Signature of Branch/ ATM/ Office Dealing Official with Seal:.....

Signature of 2 nd Man.....

Name:...../

Designation:...../.....

Date:.....

Specifications for LED Module		
Sr.No.	Parameters	Suggested make list
1	Make of LED module 24V	INVENTRONICS(OSRAM) / LINEA/LT
2	Colour CCT	8000 Kelvin(K)
3	Operating temperature	-25 to +70
4	Life	L80/B10:50000 hrs
5	Certifications of LED Chip	LM 79/80
6	Beam Angle	150 to 160 Degree or more (Angle of Irradiation)
7	Watt/Module	0.60W
8	System Efficacy (Lm/W)	>120Lm/W or 80 Lumens per Module
9	LED Module life	Min 50000 Burning Hrs at 70 degree
10	Chips Per Module	2/3 Chips/Module
11	Operating Voltage for LED Modules	24V DC
12	No. of Modules per Sqft	3 Modules per Sqft
13	CRI (Colour Rendering Index)	80 or more
14	Protection Class	Min IP 66/67
15	Certifications & Standards for Modules	LM79/LM80
16	Power Supply	Power supply should be installed in main DP, not in the signage Box.
17	Color Consistency	3 SDCM
18	Driver Compliance	ROHS Compliant

Driver shall have typical Power factor (220Vac) of 0.96. Operating case temperature for safety Tc_w-40 C to +90 C. Operating case Driver must have Protection functionalities: OCP (Over Current Protection), OVP (Over Voltage Protection, SCP (Short-Circuit Protection), OTP (Over Temperature Protection). Multi-Function Digital Timer with Integrated MCB, Surge Protection, and Adjustable Over/Under Voltage Cut-off (SPD (Surge Protection Device -Linea/Inventronics/LT or Equivalent)).

The sign board cabinet shall be designed for durability, safe installation, and all-weather operation.

1.9 TENSIONING SYSTEM FOR SIGN FACE

Uniform tensioning across length and width is mandatory. Overstretching or uneven tensioning will be rejected.

1.10 VINYL APPLICATION ON FLEX

Vinyl application shall be done using appropriate techniques such as pre-mask tape.

Ensure:

- a) perfect alignment,
- b) no air bubbles,
- c) no gaps at edges,
- d) Smooth and clean finishing.

Workmanship must be of professional and engineering standard.

1.11 INSTALLATION, FIXING & SAFETY

Converter shall assess each site and ensure secure installation using clamps, hooks, fasteners, and any minor civil work as needed.

Signage must withstand local wind pressures depending on location and height.

Converter is responsible for safety during installation and until acceptance by the Bank.

Safety compliance includes:

- a) Use of scaffolding, ladders, belts, helmets, gloves, insulated tools, etc.
- b) Precautions against overhead lines, slippery surfaces, and other site hazards.
- c) Any signage damaged during installation must be replaced at Converter's cost.

1.12 ELECTRICAL COMPONENTS

- a) Sign Board shall be fitted with LED sign rated tubes of approved make.
- b) ISI-marked copper wire (2.5 mm) from Polycab/ Finolex/ Havells/ KEI Ind. shall be used.

1.13 FINAL PAYMENTS

The period of Final Measurements will be 1 (one) Month from date of Completion. The final bill shall be accompanied by a certificate of completion and Guarantee Certificate of Flex/Vinyl and Led Module by OEMs. The acceptance of payments of the final bill by the Contractor would indicate that he would have no further claiming respect of the work executed.

DRAFT AUTHORISATION STATEMENT

(To be issued only by the Principal/OEMs of Flex Vinyl approved in the Tender in the Letter Head)

The Dy.General Manager (Premises)
Ground Floor
NBCC Office Block-III, Plate-B,
East Kidwai Nagar, New Delhi-110023
Email: ho.premises@psb.bank.in

Dear Sir,

Reg: Empanelment of Agencies for Supply, Installation, Testing & Commissioning (SITC) of Glow/Non-lit Sign Boards for Branches, ATMs & Offices across India SITC of New Glow Sign Boards at Punjab & Sind Bank's Premises.

We refer to Tender floated by you for the captioned regarding Empanelment of Agencies for Supply, Installation, Testing & Commissioning (SITC) of Glow/Non-lit Sign Boards for Branches, ATMs & Offices across India SITC of New Glow Sign Boards at Punjab & Sind Bank's Premises.

We are informed by Bidder that the Bidder is participating in the bidding process specifically for the above-mentioned Project.

As desired by you, we Flex & Vinyl (hereinafter referred to as "Manufacturer"), a company duly organized under the law of India and having its Registered office at..... permit Converter/ Bidder M/s.(hereinafter referred to as "Converter" or "Bidder") with principal business address at to supply the Flex & Vinyl ("Products") for the Project as per General sales terms and conditions of Manufacturer.

In this connection, we hereby confirm/submit as under:

Converter/bidder M/s..... is permitted/ authorized to supply the Flex & Vinyl products as per the General sales terms and conditions of Manufacturer. Bidder has used the Products sold by the Manufacturer earlier also. The Bidder is having experience of Years with us with satisfactory performance.

If the captioned work is awarded to our above named bidder, we are assuring/ willing to supply Flex & Vinyl Products to Bidder according to the General sales terms and conditions of Manufacturer ("Contractual Documentations") for the Project.

We further confirm that we shall provide 5 year warranty certificates for the Products according to mutually agreed Contractual Documentations. All such certificates shall be signed by the Authorized Signatory as well as the Bidder.

We confirm that in case the above named Converter/ Bidder is not able to fulfill the warranty obligations during the contract period, then we will assist in getting the work through another converter in the Project under the same terms and condition.

We shall provide a 5 year warranty for the Products to the Bidder and submit BG of Rs.12,00,000/- directly or through Authorized Dealer to the Bank for the Project, in accordance with the agreed Contractual Documentations. In case we appoints a new Authorized dealer during the currency of the contract, the existing Performance Security Deposit shall be released only execution of a fresh tripartite agreement and submission of a new Performance Security Deposit by the newly appointed Authorized Dealer/OEM, as applicable.

In event of our failure to furnish the BG at the time of execution of agreement, our authorization to M/s.....shall be deemed cancelled.

Yours faithfully,

Authorized Signatory

DRAFT AUTHORISATION STATEMENT

(To be issued only by the Principal/OEMs of LED Modules approved in the Tender in the Letter Head)

The Dy. General Manager (Premises)
Ground Floor NBCC Office Block-III, Plate-B,
East Kidwai Nagar, New Delhi-110023
Email: ho.premises@psb.bank.in

Dear Sir,

Reg: Empanelment of Agencies for Supply, Installation, Testing & Commissioning (SITC) of Glow/Non-lit Sign Boards for Branches, ATMs & Offices across India SITC of New Glow Sign Boards at Punjab & Sind Bank's Premises.

We refer to Tender floated by you for the captioned regarding Empanelment of Agencies for Supply, Installation, Testing & Commissioning (SITC) of Glow/Non-lit Sign Boards for Branches, ATMs & Offices across India SITC of New Glow Sign Boards at Punjab & Sind Bank's Premises.

We are informed by Bidder that the Bidder is participating in the bidding process specifically for the above-mentioned Project.

As desired by you, we LED Modules with surge Protector (hereinafter referred to as "Manufacturer"), a company duly organized under the law of India and having its Registered office at..... permit Converter/ Bidder M/s.(hereinafter referred to as "Converter" or "Bidder") with principal business address at to supply the LED Modules with surge Protector ("Products") for the Project as per General sales terms and conditions of Manufacturer.

In this connection, we hereby confirm/submit as under:

Converter/bidder M/s..... is permitted/ authorized to supply the LED Modules Products as per the General sales terms and conditions of Manufacturer. Bidder has used the Products sold by the Manufacturer earlier also. The Bidder is having experience with us with satisfactory performance.

If the captioned work is awarded to our above named bidder, we are assuring/ willing to supply LED Modules with Surge Protector Products to Bidder according to the General sales terms and conditions of Manufacturer ("Contractual Documentations") for the Project.

We further confirm that we shall provide 5 year warranty certificates for the Products according to mutually agreed Contractual Documentations. All such certificates shall be signed by the Authorized Signatory as well as the Bidder.

We shall provide a 5 year warranty for the Products to the Bidder and submit BG of Rs.12,00,000/- directly or through Authorized Dealer to the Bank on behalf of M/s..... for the Project, in accordance with the agreed Contractual Documentations. In case we appoints a new Authorized dealer during the currency of the contract, the existing Performance Security Deposit shall be released only after execution of a fresh tripartite agreement and submission of a new Performance Security Deposit by the newly appointed Authorized Dealer/OEM, as applicable.

In event of our failure to furnish the BG at the time of execution of agreement, our authorization to M/s.....shall be deemed cancelled.

Yours faithfully,

(Authorized Signatory)